

## FELSTED PARISH COUNCIL

### Minutes of the 1100th meeting held on 4th May 2022 at 6:30 pm in the URC Hall

**Present:** Councillors Graham Harvey (Chairman), Richard Freeman, Hywel Jones, Penny Learmonth, Frances Marshall, Andrew Parker, Roy Ramm and Richard Silcock along with 8 members of the public. In attendance: The Clerk and the Assistant Clerk.

22/91 **Election of Chairman**

It was proposed by Cllr Frances Marshall, seconded by Cllr Richard Freeman and unanimously agreed to appoint Cllr Graham Harvey as Chair of the Council.

22/92 **Election of Vice Chairman**

It was proposed by Cllr Graham Harvey, seconded by Cllr Richard Silcock and unanimously agreed to appoint Cllr Frances Marshall as Vice Chair of the Council.

22/93 **Apologies for Absence**

Apologies had been received from Cllrs Andy Bennett, Alec Fox and John Moore; District Cllrs John Evans and Sandi Merifield; Youth Representative Will Bennett and the RFO.

22/94 **Declarations of Interest**

None received.

22/95 **Former Parish Cllr Alan Mackrill**

The PC reflected in silence on the sad passing of former Parish Cllr Alan Mackrill. It was recognised that during his time as a Parish Councillor he worked diligently to help make a positive difference to Felsted.

22/96 **Public Forum**

**96.1 Ride London** – The PC agreed to contact Ride London to request that roads in the parish be put down to one lane as opposed to total closure during the weekend of 28/29 May. It was agreed that Mill Lane was not a suitable alternative route for two way traffic. The Clerk will contact Ride London with these requests/concerns.

*Clerk's note: Ride London stated that they are not able to run a single lane for vehicle access through Felsted as the full width of the roads are required to support the rider volumes expected and to enable enough safe space. They also believe that there are passing opportunities in Mill Road and it is a good option for routes out of the parish.*

**96.2 Extra Bin in Park** – It was noted that the new extra capacity bin located by the car park / muga is making a positive difference to litter in the main play area.

**96.3 Speeding** - This is an ongoing issue in the parish. Vehicle Activated Signs (VAS) were discussed. It was agreed that they work well but are extremely expensive to purchase. It was noted that the Speedwatch Group are out in Felsted on a regular basis and the Parish Council have many applications re Highways issues outstanding with ECC.

**96.4 Parking** - Cars parked in the road by the Primary School are a hazard. It was noted that a 90 space car park is due to be built for the Primary School. Asst Clerk will add the issues raised in items 96.3 / 96.4 to the next Highways Agenda and contact ECC to see if they can do anything to assist.

22/97 **Minutes of Meeting 1099 held on 6<sup>th</sup> April 2022**

These Minutes were approved and were signed by the Chairman.

22/98 **Minutes of the Planning Committee meeting held on 19<sup>th</sup> April 2022**

These Minutes were noted and would be formally approved at the next meeting of the planning committee.

## 22/99 Clerks Matters

### 99.1 Oak Tree at Bannister Road

*Clerk's Note: This item was moved up the agenda due to interest from members of the public in attendance.*

Following the resolution to fell the Oak Tree that is believed to be causing structural damage to a property (Minute 22/83) the tree is now in leaf and no works can be undertaken until the Autumn. The PC will continue to investigate / explore viable alternative options to felling.

## 22/100 Matters Arising from the 6<sup>th</sup> April 2022 Council Meeting

**100.1 Police Community Support Officer (Item 22/74)** - Responding to reports of vandalism PCSO Natalie Smith carried out a patrol of the main play area.

### 100.2 County Councillor Martin Foley / Senior Engineer Visit to Felsted (Item 22/75.2)

C.Cllr Martin Foley attended Felsted with an ECC senior engineer on 29th April. Accompanied by Cllr Graham Harvey they attended the following 3 sites:

**i) Milch Hill** - This is to be elevated to a high level issue. It is proposed to install a drainage pipe to rectify the fault.

**ii) Mole Hill Green** - ECC are proposing to install gullies / re instate the road.

**iii) Causeway End** - A pipe running across the field is partially blocked by a mound of earth. Unblocking this outlet may help alleviate the problem of repeated flooding.

**100.3 English Rural Housing Association (ERHA) (Item 22/78.1)** - New Affordable Homes in Scholars Close were advertised by the English Rural Housing Association as having a "local connection" criteria. This was in error. The properties are to be allocated by UDC following their standard criteria. In view of the mis-advertising / upset caused to local residents the Clerk has asked ERHA to contact UDC and request that they prioritise Felsted residents in line with the advertised criteria. ERHA felt that UDC were unlikely to agree to this request. District Councillor Sandi Merifield has also been made aware of the situation.

**100.4 Ride London (Item 22/81)** - The Community Engagement event held in the URC hall on 22nd April was poorly attended by local residents.

**100.5 Vandalism of Play Equipment (Item 22/89.2)** - The Village Attendant has installed the new cradle swing at the main play area.

## 22/101 Appointment of Council Representatives and Committee Members

The following appointments were proposed by Cllr Graham Harvey, seconded by Cllr Frances Marshall and unanimously agreed:

### 101.1 Council Representatives on External Bodies

**Botelers Education Trust** - Cllr Graham Harvey, 1 vacant position

**Crix Green Trust** - Cllrs Graham Harvey, Frances Marshall and Andrew Parker

**Felsted United Charities** - Cllrs Alec Fox, Graham Harvey, Frances Marshall and Richard Silcock

### 101.2 Council Committee/Working Group Members

**Planning Committee** – Cllrs Andy Bennett, Alec Fox, Richard Freeman, Hywel Jones, Penny Learmonth, Andrew Parker and Roy Ramm

**Highways Committee** – Cllrs Andy Bennett, Richard Freeman, Alec Fox, Penny Learmonth and Frances Marshall

**Finance Committee** – Cllrs Graham Harvey, Frances Marshall, John Moore, Roy Ramm and Richard Silcock

**Churchyard Working Group** – Cllrs Penny Learmonth and John Moore

**Climate Change Working Group** – Cllrs Graham Harvey, Penny Learmonth and Richard Silcock

**Emergency Planning Working Group** – Cllrs Graham Harvey and Roy Ramm

**Greens and Open Spaces Working Group** – Cllrs Richard Freeman, Graham Harvey and John Moore

**Health and Safety Working Group** – Cllrs Richard Freeman, Graham Harvey and John Moore

**H R Working Group** – Cllrs Richard Freeman, Graham Harvey and Frances Marshall.

**Nature Area Working Group** – Cllrs Richard Freeman, Graham Harvey, John Moore and Andrew Parker

**Website Working Group** – Cllrs Andy Bennett and Richard Freeman.

Chairmen for the respective Committees will be elected at the first meeting of each Committee.

22/102 **Confirmation of Responsible Financial Officer and Internal Auditor**

**102.1 Responsible Financial Officer** – It was proposed by Cllr Graham Harvey, seconded by Cllr Frances Marshall and unanimously agreed that Daniel Plunkett should continue in this role. It was noted that the RFO provides an excellent service to the PC.

**102.2 Internal Auditor** – It was proposed by Cllr Graham Harvey, seconded by Cllr Frances Marshall and unanimously agreed that Val Evans should continue in this role for the financial year 2022/23.

22/103 **Adoption of Code of Conduct, Standing Orders and Financial Regulations**

These documents had been pre circulated to Councillors. It was proposed by Cllr Graham Harvey, seconded by Cllr Roy Ramm and unanimously agreed to approve the current Code of Conduct and Standing Orders together with revised Financial Regulations. The revision to Financial Regulations expanded the scope of electronic payments from BACS / CHAPS to all forms of electronic payments. Cllrs suggested that within Financial Regulations the authority to spend limits should be raised to allow for the increasing costs of many items. This will be considered by the PC at their June meeting.

22/104 **County Councillors Report**

Not Received

22/105 **District Councillors Report**

Members noted the [report](#) from the District Councillors which contained information on UDC's Climate Change Strategy together with information on an online tool <https://impact-tool.org.uk/> that allows communities to calculate their carbon footprint. The Environment Act 2021 / Agriculture Act 2021 which both legislate on Green issues were referred to. Further information re the ongoing Stansted Airport consultation was provided plus an update on the Local Plan. Cllrs noted that the reports whilst informative are often lengthy / received close to the PC meetings. The Clerk will request bullet points at the start of each report to help highlight any Felsted specific issues.

22/106 **Correspondence**

Members noted the Correspondence received (see page 7) including the following:

**106.1 DigiGo Roadshow** – ECC's new electric on demand public mini bus roadshow is coming to Felsted.

*Clerks Note: The roadshow will be present at the Platinum Jubilee Event on Friday 3<sup>rd</sup> June on the Main Playing Field.*

**106.2 Mrs Woodley** – A card was received from Mrs Woodley thanking the PC for the dedication plaque in the car park.

**106.3 Oak Tree Bannister Green** – It was noted that numerous letters had been received from residents regarding the proposed felling of the Oak tree (see item 22/99.1).

**106.4 The Swan** – The PC received a copy of a complaint made by a resident to UDC re loud music emanating from the garden of The Swan. The Clerk will write to UDC as use of the outside space as a beer garden is believed to be a planning violation that is causing disturbance to local people.

**106.5 Unmown Borders** – Following a request to leave some areas around the parish unmown to help biodiversity the PC noted that a number of margins around the parish are already left unmown. The Clerk will contact the resident to ask if they had any particular additional areas in mind.

**106.6 Cars Blocking Pavement** – Following a complaint about vehicles from a construction site blocking the pavement on the B1471 the Police Community Support Officer had agreed to attend the location to try and resolve the situation.

**106.7 Willows Green Play Area** – A request had been received to install gates at both entrances to the Willows Green Play Area. The PC noted that ECC Highways had previously advised that a stile was not allowed at the top entrance due to it creating an obstruction across a footpath (Minute 75.6). A gate would therefore also not be permitted. The PC agreed that a gate installed at the roadside entrance would improve the safety of children using the park. The Village Attendant will be asked to install a gate.

22/107 **Finance**

**107.1 Payments** - Members considered the list of payments on page 8. Proposed by Cllr Richard Freeman, seconded by Cllr Richard Silcock the payments list was unanimously approved.

**107.2 Receipts** - Members noted receipts of £57,600 consisting of: First half of Precept £53,000; transfer from Nature Area fund reimbursing payments made during pandemic by PC £4,305; Felsted Focus Advertising £260; Felsted Focus Donations £5 and Allotments Rent £30.

22/108 **Ride London**

Significant road closures are planned for parts of Felsted on the weekend of 28<sup>th</sup>/29<sup>th</sup> May. (Minute 22/81). The Ride London leaflet stated "*provision will be in place for care providers to visit their residents as planned*". The Clerk will contact Ride London and in addition to the queries raised in Item 96.1 ask for an explanation of how this would work in practice. The PC noted that the event had been publicised by Ride London at short notice. They will monitor the situation and collate feedback for if the race plans to come back to Felsted in future year.

*Clerks Note: Ride London confirmed that they had contacted the care provider organisations ensuring that they were aware of the event and making sure staff could access / reschedule care visits as needed.*

22/109 **Pavilion**

Following commencement of works on the Pavilion, Felsted Construction identified additional works needed that were not apparent when the original specification that went out to tender was drawn up (Minute 22/36).

The recommended additional works are:

i) **Interior Walls** - The contractor advises that simply painting the interior plasterboard of the external walls will be insufficient with mould coming back through in a matter of weeks.

Brief Description of Proposed Additional Works

- Strip off rotten/damp ply from internal side of walls.
- Install a vapour barrier and new ply.
- Insulate the walls
- Clad with wipeable plastic sheeting.
- Replace 3 strip lights (that are not fit for purpose)

Quoted at £2275 plus vat.

ii) **Toilets** - The two toilets are un-useable and in an extremely bad state of disrepair.

Proposed Remedial Work

- Strip out old toilets
- Strip Walls
- Fit new vapour barrier and new ply to walls
- Clad walls with wipeable plastic sheeting.
- Fit new toilets x 2

Quoted at £2480 plus vat.

The PC agreed that the additional works were essential to bring the Pavilion back up to good condition. Proposed by Cllr Richard Freeman, seconded by Cllr Roy Ramm it was unanimously agreed to accept both quotes in (i) and (ii) above from Felsted Construction.

It was noted that the Clerk on receipt of the quotes had informed the Football Foundation of possible additional costs, requesting that if approved by the PC these costs be added onto the grant application. The Football Foundation explained that as the grant had already been approved it was unlikely that any additional award would be possible.

22/110 **Hire of Football Pitches**

The Clerk had received an enquiry from Dunmow United Football Club re a potential hire of both pitches for the 22/23 season. A fee of £500 for the hire of both pitches for the season was discussed by the PC. The PC requested that the Clerk obtain quotes from contract cleaning companies for a weekly clean of the football pavilion during the playing season. The hire fee will be reviewed once the cleaning quotes have been received.

22/111 **Playbark Spreading** – It was proposed by Cllr Richard Freeman, seconded by Cllr Hywel Jones and unanimously agreed to accept the quote of £580 plus vat from JCM Services to spread 30 cubic metres of playbark under the play equipment in the main play area. The playbark is due to be delivered / spread mid June.

22/112 **Felsted Community Trust** – Nothing to update.

22/113 **Bury Farm Section 106 Agreement** – The Full Planning Application UTT/22/1080/FUL has now been submitted and will be reviewed by UDC. The PC have made it clear to the developers that they are not the client with regards to the Doctors Surgery. It is UDC's responsibility to make sure that it is completed in line with the terms of the s106 agreement.

22/114 **Hm The Queen's Platinum Jubilee**

Plans are progressing well:

**114.1 Grant** - A successful grant application was made to UDC for £1000 to help fund the parish celebrations which will be free and open to all residents.

**114.2 Licences** - These have been obtained for the sale of alcohol / musical entertainment.

**114.3 First aiders** - Two have been booked to attend for the entire event.

**114.4 Public Toilets** - Cllrs agreed that the septic tank for the public toilets should be emptied / pipes blasted prior to the Jubilee weekend.

**114.5 Car Park Gates** - It was agreed that the car park gates would be kept locked in the week leading up to the celebrations to help keep the area secure.

**114.6 Fire Extinguisher** - One will be borrowed from the Pavilion to have on standby when the beacon is lit.

**114.7 Events Committee** - Thanks were given to everyone on the Events Committee who are working tirelessly to organise the event.

22/115 **Chairman's Matters**

**115.1 The Chequers** - Tables have been placed outside the front of the pub. Cllrs noted that there was adequate space for both car parking and tables.

**115.2 Crix Green Fire door** - The door/frame have rotted. The trust are obtaining quotes for a new door.

**115.3 Thistley Bridge Over Growing Hedge** - This has resulted in a narrowing of the available road and was reported to ECC Highways earlier this year (Minute 51.8). Several accidents have since been reported The Clerk will contact Highways and request that they prioritise the issue due to the increasing danger of the road situation.

22/116 **Clerk's Matters**

**116.1 Oak Tree at Bannister Road** - see Item 22/99.1

**116.2 Vandalism of Gate to Play Area** - The gate at Bannister Green Play Area has been vandalised. It is to be repaired by the Village Attendant.

**116.3 Watering of Trees / Hedges** – The PC were advised that JCM Services now offer a watering service using 1000 litre tanks at a cost of £50 per hour. The PC noted that newly planted trees around the parish / hedge on Nature Area are currently being watered by volunteers where practical.

22/117 **Planning Applications and Decisions**

**117.1 Applications to be Considered at the next Planning Meeting**

**UTT/22/0894/HHF / UTT/22/0895/LB - Mill House Cock Green**

Proposed revised scheme to that approved under UTT/21/1041/HHF - addition of roof lights to swimming pool roof and addition of double casement window

**UTT/22/1080/FUL - Land West Of Bury Farm Station Road**

Full planning application for landscape planting, drainage attenuation and other supporting infrastructure required in association with application UTT/22/1078/DFO for the development of a new Doctors Surgery and 38 dwellings

**UTT/22/1078/DFO - Land West Of Bury Farm Station Road**

Reserved matters application, following approval of UTT/18/2508/OP, for appearance, landscaping layout and scale, for the proposed development of a doctors surgery and 38 dwellings. To be considered in conjunction with UTT/22/1080/FUL

**117.2 Decisions Received Since Previous Council Meeting**

**UTT/22/0554/HHF - The Glen Milch Hill Lane**

Demolition of rear conservatory and erection of single storey rear extension. Alterations to existing windows on rear elevation

**Permission Granted - 19th April 2022**

**UTT/22/0476/HHF - 4 The Orchard Braintree Road**

Proposed single storey side extension, plus internal alterations

**Permission Granted - 19th April 2022**

**UTT/22/0508/HHF - Harbour Walls Willows Green Main Road**

Proposed single storey side extension to replace existing conservatory, creation of front porch and associated changes to fenestrations

**Permission Refused** – 27th April 2022 'it would lead to cars over hanging the public highway and a propensity for on-street car parking to the detriment of highway safety'

**UTT/22/0145/HHF - Benningtons Bannister Green**

Loft conversion with dormer to rear roof slope

Permission Granted - 28th April 2022

**117.3 Other Planning Business**

Cllr Richard Freeman will contact the District Cllr John Evans to ask that he look into [UTT/22/0755/FUL](#) The Oak House at Bannister Green which is moving towards non-determination.

22/118 **Proposals for Future Agenda Items**

**118.1** Health and Safety review by NFU Mutual

**118.2** PAT Testing

**118.3** Fire Extinguisher Testing

There being no further business the meeting closed at 8.44 pm

Next Meetings:

Next Planning Committee Meeting: Tuesday 17<sup>th</sup> May 22 online at 6.00 pm

Next Finance Committee Meeting: Wednesday 18<sup>th</sup> May 22 online at 6.30 pm

Next Council Meeting: Wednesday 1<sup>st</sup> June 22 in the URC Hall at 6.30 pm

..... 1<sup>st</sup> June 2022  
Chairman

## Correspondence List – May 2022

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| <p>1. UDC:</p> <ul style="list-style-type: none"> <li>a) Ukrainian Response Update (circ to PC 7/4)</li> <li>b) Property Re-naming: Moorlea, Bartholomew Green now known as Deers Leep.</li> <li>c) Environmental Update (circ to PC 19/04)</li> <li>d) Update on Refugees from Peter Holt the Chief Executive of UDC. (circ to PC 20/04)</li> <li>e) Address Notification for new dwelling – Gate Cottage, Cock Green.</li> </ul>   |
| <p>2. ECC:</p> <ul style="list-style-type: none"> <li>a) Temp. Road Closure at Watch House Green, commencing 16th May 2022 for 5 days. The closure is required to enable Affinity Water to install a new connection.<br/>(circ to PC 21/04)</li> <li>b) Temp. Closure Stebbing Road for 1 day on 8th June 2022. The closure is required whilst Openreach undertake pole replacement works. (circ to PC 22/04)</li> <li>c) Temp. Closure Garnetts Lane for 1 day on 20th June 2022. The closure is required while Openreach undertake pole renewal works. (circ to PC 30/04)</li> <li>d) Roadshow re DigiGo ECC's new electric public transport service (circ to PC 30/04)</li> </ul> |
| <p>3. EALC:</p> <ul style="list-style-type: none"> <li>a) BBC Essex 'Make a Difference' Awards scheme. (circ to PC 07/04)</li> <li>b) Healthwatch Essex: Palliative care survey open until 23/05/22</li> <li>c) Policing Update (circ to PC 27/04)</li> <li>d) Training Courses: Intro.to Planning Briefing / Risk Assessment (circ to PC 30/04)</li> </ul>  |
| <p>4. Citizens Advice Bureau – “Making the Most of Your Money” Guide (circ to PC 20/04)</p>  |
| <p>5. Mrs Woodley – Thank you to PC for installation of Plaque in Woodley's Car Park</p>   |
| <p>6. Resident Letters:</p> <ul style="list-style-type: none"> <li>a) Multiple emails re Oak Tree on Bannister Green</li> <li>b) Complaint re The Swan playing loud music in the garden. (circ to PC 03/05)</li> <li>c) Request to leave some areas in the parish unmown. (circ to PC 03/05)</li> <li>d) Cars Blocking Pavement on B1471. (circ to PC 03/05)</li> </ul>  |
| <p>7. Future Airspace STN - Approval by the CAA of Stage 2 of Stansted Airport's Airspace Change Proposal (fwd to Cllrs RF/AB 18/04)</p>   |
| <p>8. Stansted Airport Watch (SAW) - AGM on Wednesday 8th June 2022 (fwd to Cllrs RF/AB 25/04)</p>   |
| <p>9. RCCE: May edition of the Essex Warbler (circ to PC 03/05)</p>  |
| <p>10. CPRE: April Campaigns Update (circ to PC 08/04)</p>   |
| <p>11. Willows Green Play Area: Request for gates to be installed at entrances</p>   |

# Unpaid List – May 2022

|                                      | Date       | Num            | Memo  | Open Balance    | Payment Reference         |
|--------------------------------------|------------|----------------|---|-----------------|---------------------------|
| <b>Barbara Hollingsworth</b>         |            |                |   |                 |                           |
|                                      | 30/04/2022 | Apr22          | Unlocking car park 1 - Apr 2022   | 60.00           |                           |
| Total Barbara Hollingsworth          |            |                |   | 60.00           | 2204-01                   |
| <b>Cavendish Laboratories</b>        |            |                |   |                 |                           |
|                                      | 28/04/2022 | 142305         | Pavilion Legionella testing   | 120.00          |                           |
| Total Cavendish Laboratories         |            |                |   | 120.00          | 2204-02                   |
| <b>E.ON Next - A-5081E963</b>        |            |                |   |                 |                           |
|                                      | 06/04/2022 | 0006           | Ac # A-5081E963 - MUGA electricity for period 01/03/22 to 31/03/22 - MPAN 1030072525215 - Meter ...   | 228.64          |                           |
| Total E.ON Next - A-5081E963         |            |                |   | 228.64          | DIRECT DEBIT              |
| <b>E.ON Next - A-A7593EE9</b>        |            |                |   |                 |                           |
|                                      | 06/04/2022 | 0005           | Ac # A-A7593EE9 - Pavilion electricity 01/03/22 to 31/03/22 - MPAN 1012485770570 - Meter # D11W5...   | 37.39           |                           |
| Total E.ON Next - A-A7593EE9         |            |                |   | 37.39           | DIRECT DEBIT              |
| <b>G M Harvey (Contract Farming)</b> |            |                |   |                 |                           |
|                                      | 29/04/2022 | 202202         | 1x Waste Bin  | 240.00          |                           |
| Total G M Harvey (Contract Farming)  |            |                |   | 240.00          | 2204-03                   |
| <b>Giffords Recycling Ltd</b>        |            |                |   |                 |                           |
|                                      | 22/04/2022 | 182877         | Playbark for play area - 30 cubic meters  | 1,800.00        |                           |
| Total Giffords Recycling Ltd         |            |                |   | 1,800.00        | 2204-04                   |
| <b>JCM Services</b>                  |            |                |   |                 |                           |
|                                      | 04/05/2022 | INV-1142       | Nature Area - Maintenance of footpaths and frontage - 1 of 4  | 240.00          | Metro Bank - 800021       |
|                                      | 04/05/2022 | INV-1128       | Village grass cutting and hard surface spay 1/4   | 1,590.00        |                           |
|                                      | 04/05/2022 | INV-1140       | Church yard maintenance and hard surface spay 1/4   | 900.00          |                           |
| Total JCM Services                   |            |                |   | 2,490.00        | 2204-05                   |
| <b>Keith Schorah</b>                 |            |                |   |                 |                           |
|                                      | 28/04/2022 | dweb1104-i0016 | Felstednp.org.uk and Felstednp.co.uk domain registration  | 18.00           |                           |
| Total Keith Schorah                  |            |                |   | 18.00           | 2204-06                   |
| <b>NEST Pensions</b>                 |            |                |   |                 |                           |
|                                      | 30/04/2022 | Apr22 - H Read | Pension Contribution - Clerk & Assistant Clerk  | 132.90          |                           |
| Total NEST Pensions                  |            |                |   | 132.90          | DIRECT DEBIT              |
| <b>Officials - Salaries</b>          |            |                |   |                 |                           |
|                                      | 30/04/2022 | Apr22 - Salary | Asst Clerk salary - Apr 2022  | 2,727.64        |                           |
| Total Officials - Salaries           |            |                |   | 2,727.64        | 2204-07, 2204-08, 2204-09 |
| <b>Officials - Expenses</b>          |            |                |   |                 |                           |
|                                      | 30/04/2022 | Apr 22 - Exp   | Clerk's expenses - Apr 2022 - Zoom subscription, Google Suite & computer support package, working...<br>Asst Clerk Expenses - Apr 2022 - working from Home Allowance, mileage<br>RFO Expenses - Apr 2022 - home working allowance | 282.30          |                           |
| Total Officials - Expenses           |            |                |   | 282.30          | 2204-07, 2204-08, 2204-09 |
| <b>S P Barnard</b>                   |            |                |   |                 |                           |
|                                      | 30/04/2022 | Apr22          | Village attendant - Apr 2022  | 900.00          |                           |
| Total S P Barnard                    |            |                |   | 900.00          | 2204-10                   |
| <b>Zen Office Ltd</b>                |            |                |   |                 |                           |
|                                      | 29/04/2022 | SINV00692324   | Stationery - A4 Paper   | 57.62           |                           |
|                                      | 29/04/2022 | SINV00692325   | Stationery - drawing pins   | 12.60           |                           |
| Total Zen Office Ltd                 |            |                |   | 70.22           | 2204-11                   |
| <b>TOTAL</b>                         |            |                |   | <b>9,347.09</b> |                           |