

FELSTED PARISH COUNCIL

Minutes of the 1041st Meeting held on 5 April 2017

at 7:00 pm in the URC Hall.

Present: Councillors Graham Harvey (Chairman), Andy Bennett, Richard Freeman, Nicholas Hinde, Frances Marshall, John Moore, Malcolm Radley, Chris Woodhouse and Stephanie Woodhouse.

7 members of the public were also present plus District Councillor Alan Mills (left after Item 17/06.2) and County Councillor Simon Walsh (left after Item 17/06.1).

17/01 **Apologies for Absence and Declarations of Interest**

Apologies had been received from Councillors Anna McNicoll and Peter Rose, District Councillor Marie Felton and Youth Representative Poppy Mifsud. There were no Declarations of Interest.

17/02 **Public Forum**

02.1 Catesby Enquiry – The Asst Clerk Peter Watson was thanked for representing the Council at the recent Public Enquiry. The Clerk and Asst Clerk had also attended the Enquiry Site Meeting but disappointment was expressed that no elected Councillors had been present at the site meeting.

02.2 Diversion of footpaths – A number of proposed footpath diversions would be considered later in the meeting however it was agreed that in future the approximate location of such footpaths would be included on the Agenda to make identification easier for members of the public.

02.3 Planning application for 8 new houses in Stevens Lane, Bannister Green - A local resident expressed her total opposition to this application which had just been received by UDC. The application would be considered at the 18 April Planning Committee meeting and the resident provided historical documents to the Asst Clerk for consideration at the Planning Committee meeting. The resident agreed to forward details of past TPO activity to the Clerk for onward transmission to District Cllr Alan Mills.

02.4 Traffic speed in Felsted - A resident of Braintree Road raised the problem of speeding traffic in the village. The Clerk responded that separate applications had been made to ULHP for a VAS sign and for a 20mph Safety Zone around the Felsted Primary School but that funding restrictions meant that these were unlikely to be approved within the next 18-24 months. A Felsted Community Speedwatch Group had just been set up and would be operational in the next few weeks to increase safety by deterring vehicles from speeding.

17/03 **Minutes of the Meeting held on 1 March 2017**

These Minutes were approved and were signed by the Chairman.

17/04 **Minutes of the Highways Committee meeting on 8 March, Planning Committee meeting on 16 March and the meeting with the Deputy PCC on 26 January 2017**

These Minutes were noted and the Minutes of the two Committee meetings would be formally approved at the next meeting of the respective Committees.

17/05 **Matters arising from the March Council meeting**

05.1 Storage of Council records (Item 16/237.2) – Cllr Chris Woodhouse would collect the documents from the solicitors as soon as practicable.

Cllr C
Woodhouse

05.2 Watch House Green bus shelter (Item 16/237.3) – Phillip Reeve had replaced the damaged window glass with Lexan, which it was hoped would prove more durable. His invoice was awaited.

05.3 Approval of planning application at Aylands, Bannister Green (Item 16/237.4) – The Asst Clerk would be liaising with the District Councillors on this matter.

Asst Clerk

05.4 Meeting with UDC Leader Howard Rolfe (Item 16/237.5) – A mutually convenient date had not yet been agreed for this meeting.

Clerk

05.5 Flooding/damaged road surface at Molehill Green/Hollow Road junction (Item 16/238.1) – County Cllr Simon Walsh and the Chairman had met on site along with a local resident. County Cllr Walsh had agreed to take up this problem direct with ECC Highways and also the problem of flooding at Main Road, Willows Green (corner near Crix Green). This latter problem had subsequently been investigated by Chris Stoneham at Highways and it had been

agreed that ECC drainage engineers would investigate the cause of the problem further.

05.6 UDC Parish Forum (Item 16/239.2) – The Asst Clerk had attended the Forum on 15 March. He reported that the UDC Chief Executive Dawn French had attended and suggested that the scope of the Forum meetings should be extended to cover “any concerns from PC’s” rather than focusing on planning matters. As a result most of the meeting had been taken up with ‘other matters’. Members noted however that UDC had agreed to incorporate a further Consultation Period into the Local Plan process (Regulation 18) to provide the public with a greater opportunity to provide feedback.

05.7 Damage to grass verge outside Abbeyfields, Jollyboys Lane North (Item 16/242.3) – Members were pleased to note that Abbeyfields had now added new soil to the damaged area, seeded this with grass and coned it off to prevent further incursion by vehicles.

05.8 New hedge at Bannister Green (Item 16/244) – Members noted that the 60 Hawthorn whips had cost £ 26.64. The Clerk had met with 2 of the local residents, and agreed slight modifications to the original planting scheme to address their concerns, prior to the planting. The Tree Warden, Andrew Hynd, and a group of volunteers had subsequently planted the hedge. The Council expressed their thanks to all concerned for completing this work to such a high standard.

05.9 Village Litter Pick on 1 April (Item 16/254.5) – The Clerk reported that a record number of volunteers had taken part in the Litter Pick and had collected 34 bags of rubbish plus assorted other larger items. Particular thanks were expressed to Rosalind Turvey for attempting to tackle the ‘litter hotspot’ near the Taylor Wimpey site at Watch House Green single handed, before re-inforcements stepped in to assist. The next Litter Pick will be on Saturday 21 October 2017.

05.10 Footpath 110 Dog fouling problem (Item 16/257.1) - The Clerk had visited the site and it was agreed that a notice should be erected drawing dog walkers attention to the nearby dog waste bin in the corner of the playing field and encouraging them to use the facility.

17/06

County and District Councillor Reports

06.1 County Councillor’s Report – County Cllr Simon Walsh highlighted a number of matters within his report including: Improved satisfaction levels in the recent Bus Passenger Survey, the ‘Love Your Clothes’ school clothes recycling competition, ECC Traditional Building Skills courses for 2017-18, easier e-book borrowing from libraries and a warning over toxic battery risks in children’s toys. County Cllr Walsh also reported that the ULHP had met on Monday and approved £10,000 funding for a scheme to improve safety at the Bannister Green Halt Bridge (B1417 Braintree Road, Felsted) – see Item 17/07.1 below.

06.2 District Councillor’s Report – The District Councillor’s verbal report included the following matters: UDC have set up a 20 member Youth Council, the 2 District Councillors have jointly agreed a grant of £1000 to go towards the provision of an outdoor Table Tennis table in the playing field which had been proposed by Poppy Mifsud (Felsted Youth Representative). District Cllr Mills went on to thank the Asst Clerk for attending the UDC Ringway Jacobs presentation and also for his work on the Catesby Appeal and his report of the proceedings. He went on to suggest that there should be a better mechanism for ensuring that Felsted received as much community gain as possible from future planning applications. The needs of the Parish should be made clear at the outset even if the Parish Council objected totally to the application submitted. He offered to meet with Cllrs Graham Harvey and Chris Woodhouse and the Asst Clerk to discuss this in further detail. UDC would be considering the adoption of the CIL system (Community Infrastructure Levy) in the next few months.

17/07

Correspondence

Members noted the Correspondence received (see p8) including the following:

07.1 Draft ULHP scheme for Bannister Green Halt Bridge (B1417) – The details of the scheme had been circulated to members who broadly welcomed the details of the scheme. It had however been suggested that ‘Ice Warning’ signs might also be appropriate at this location.

07.2 Police Active Citizen’s scheme – The Police had requested that the PC nominate a local person to take part in the scheme and liaise between the Police and the local community. It was agreed to advertise for a volunteer on the website and also to circulate the details to local Neighbourhood Watch Groups.

07.3 Councillor Training Courses - Cllr Malcolm Radley wished to attend the training

Clerk

courses on 11 and 18 July and Cllr Frances Marshall would also attend on 18 July. Clerk
07.4 EALC Local Police Conference 2017 on 7 June – Cllr Graham Harvey would check if Cllr
he was available to attend this meeting and notify the Clerk accordingly. Harvey
07.5 Closure of Cock Green Road on 22 May for 3 days – Members noted this closure for
BT cabling works.
07.6 UALC AGM on 22 June in Great Dunmow– Cllr Andy Bennett agreed to attend this Cllr
meeting. Bennett
07.7 Forestry Commission notification of an afforestation project at Bury Farm, Felsted
- Members considered this application and had no objection to it. Clerk
07.8 Ravens Crescent play equipment – The Clerk read out letters of thanks to the PC,
from Brad Pearman and Fred Perry, for installing the new play equipment. Residents had
organised a Picnic Event on 1 April to celebrate the installation and this had been attended by
Cllrs Malcolm Radley and Anna McNicoll and the Clerk. Photos and details of this event would
be posted on the website.
07.9 Flower tubs and planting – The Clerk read out a letter from the Felsted W.I. thanking
the Council for providing such a beautiful floral display around the village this Spring. The
additional daffodil bulbs had been planted by Councillors last Autumn but it was agreed that
David Dempsey and his group of helpers should be congratulated for all their efforts in Clerk
planting and maintaining the many flower tubs.
07.10 Flitch Way Nature Reserve application – Members noted that it was proposed to
designate the Flitch Way as a Local Nature Reserve. It was agreed that the Clerk should
notify UDC of recurring problems for walkers on the Flitch Way where it passes the Gypsy
Site at Little Dunmow (dogs running loose and verbal abuse from residents). Clerk
07.11 Letter of thanks from Essex Air Ambulance - The Clerk had received a belated letter
of thanks for the £200 donation made in December 2016.

17/08 **Finance**
08.1 Payments -The list of payments on p9 was approved. Members noted that the list of
payments includes £144 for the Clerk to renew her First Aid qualification which expires in
June 2017. Members also noted the increase in prices for SOX street light fittings notified by
A and J Lighting Solutions. The Clerk would research if grants were available to change street Clerk
light fittings from SOX to an LED system.
08.2 Receipts – Members noted the receipt of £3500 UDC Community Project Grant, £54 in
Allotment rents and £250 from Felsted and Rayne Football Club for hire of the playing field.
08.3 Internal Auditor’s Interim Report for 2016-17 – Members noted the Report and
accepted the recommendations which included maintaining the revised year end timetable,
reviewing the Fidelity Guarantee figure after the year end (at the next Finance Committee
meeting), reviewing the Clerk and Asst Clerk’s Contracts of Employment (at the next Finance
Committee meeting) and adjusting for the error in the payroll payment made to the Assistant
Clerk in August 2016 (overpayment of £48.60 corrected – see Item 17/08.1 above).
08.4 External Audit arrangements for 2016-17 – Members noted that the deadline for
submitting the Annual Return was 12 June 2017 and that the Public Inspection Period for the
accounts would be 5 June to 14 July 2017.
08.5 District Councillor’s Grant of £1000 towards a ‘Youth Project’ – Members were
pleased to note that District Cllrs Alan Mills and Marie Felton would be making a grant of £500 Clerk
each towards a ‘Youth project’. The Clerk would inform Poppy Mifsud of this decision.

17/09 **Playing Fields**
Fields in Trust application – There had been no further developments but the Asst Clerk
agreed to provide an update for the next meeting (The Clerk would remind him in mid-April). Asst Clerk
This would be considered again at the next meeting.

17/10 **Highway matters**
10.1 Bridleway Ring – The meeting with Simon Marriage had not yet been arranged. This
would therefore be considered further at the next meeting. Cllr Harvey
& Clerk
10.2 Footpath 80 – Members noted that the owner of the property to the north of Trewint had
recently agreed that the footpath diversion could follow his boundary (but on Trewint land) as
long as suitable hedging/fencing was provided for security purposes. The Council had no
objection to this proposal.
10.3 Proposed diversions to Footpaths 74,75, 84 and 108 – Members studied the

proposed diversions to these footpaths, off Chelmsford Road (FP108) and near Pond Park at Cock Green (FP's 74, 75 and 84). It was agreed that the Clerk would respond to ECC Highways that the Council had no objection to the proposals.

Clerk

17/11 **'Road with no name' at Bannister Green**

District Councillor Alan Mills had agreed earlier in the meeting (Item 17/06.2) to chase this further to expedite a decision from the UDC Scrutiny Committee to enable the policy document to be re-submitted to Cabinet for approval.

17/12 **Improvements to Greens and Open Spaces around the parish**

The Greens Working Group had met and visited Willows Green playing field, Hollow Road triangle, Bannister Green and the triangle at the northern end of Stevens Lane. They had drawn up a list of maintenance/improvement work that was required in these areas (cleaning and painting signs, re-staining benches, picnic tables, fences and play equipment, painting play equipment and trimming hedges and around planting) and identified projects that should be considered (safety surfacing under swings, additional kerbing in areas of Bannister Green, vehicular access 'barrier' at Bannister Green). It was agreed that the Village Attendant would be able to undertake much of this work but that quotations would need to be sought for the larger projects.

Clerk

The Working Group would meet again to consider other Greens and Open Spaces in the village and this would be considered again at the next meeting.

Cllrs
Moore &
Freeman

17/13 **Felsted Market Cross**

The Clerk had been unable to arrange a date for a further meeting so it was agreed to consider this again at the next Council meeting.

Clerk

17/14 **Proposed Nature Area / Section 106 Agreement with Enodis**

Members considered the recent e-mail from David Whipps which indicated that Enodis were not going to supply any further technical information "and in particular no certificate is going to be given on the question of contamination". It was agreed that the Clerk should respond that whilst the Council were keen to take over ownership of Felsted Fen this element was not essential to the whole transaction. The resurfacing of the path across the site must be undertaken before any transfer and if no certificates are being provided re contamination then the least the Council would require is written confirmation from UDC that they will not take any future enforcement action against the Council in this regard. The PC had been told that soil surveys had been undertaken in the past and sight of these should enable UDC to meet this requirement.

Clerk

The Chairman agreed to separately investigate the possibility of obtaining insurance against possible future contamination issues.

Cllr
Harvey

17/15 **Felsted Neighbourhood Plan**

Cllr John Moore reported that the FNPSG had nearly completed the drafting of all the Policy Option Documents and that these would be presented to residents at the next Consultation Events in June 2017. Two separate events will be held to maximise resident's ability to attend and provide their valuable feedback to the NPSG. [CLERK'S NOTE: Meeting dates will be Saturday 10 June at 10am and Wednesday 14 June at 7pm).

Following points raised at the last PC meeting, the NPSG had agreed to hold future Committee meetings at 7pm rather than 4pm, for a trial period, to encourage greater public attendance (second Monday of each month in URC Hall Committee Room).

17/16 **Closure of Holy Cross churchyard**

The Churchyard Working Group had met and agreed the terms of the Grass Cutting Tender process. The contract would run from 15 May and 7 cuts (3 to include strimming) would be required, at approximate 3 weekly intervals. The Wildlife Area would be strimmed once a year in the Autumn. Separate quotations had been requested for 'cut only' and 'cut and collect'. 4 companies had been approached but 2 had subsequently declined to tender. The Clerk would attempt to find another contractor willing to undertake the work before the tenders were considered at the next meeting.

Clerk

Because of time pressures the Working Group had asked the Clerk to obtain a price for a one-

off cut from the Council's current grass contractor to cover the period before the main contract starts. It was proposed by Cllr John Moore, seconded by Cllr Richard Freeman and unanimously agreed to accept the quotation for a one-off cut, in the second week of May, from JCM Services.

It was also agreed to obtain costings for professionally clearing the 'rubbish heap' a number of times a year or alternatively paying for a permanent skip on site to take the rubbish.

Clerk

17/17 **Recording Felsted's History**

Members studied the Memory Book from another parish that Poppy Mifsud had provided and found it very interesting. The Chairman understood that Chris Riggall may have previously interviewed Felsted residents and he was attempting to make contact with him to confirm this and establish if the information still existed. The matter would be considered again at the next meeting.

Cllr Harvey

17/18 **CAA Changes to Stansted Flightpaths / Night Flight Consultation**

Cllr Andy Bennett confirmed that the expected Flightpath Changes Review would commence on 4 May and that all feedback would be collated by NATS. It was agreed that all previous correspondence should be re-sent to NATS to ensure that it is included in the Review. Members noted that Stansted Airport had recently received planning approval for a new Arrivals Terminal at the airport.

17/19 **Chairman's matters**

The Chairman reported that the VAS sign at Main Road, Willows Green required repair as the lights in the bottom left hand side segment of the circle were not working correctly. The Clerk would report this to ECC Highways.

17/20 **Youth Representative matters**

None

17/21 **Annual Parish Assembly on 13 April 2017 at 7pm in the URC Hall**

The Clerk reminded Councillors that she would require the usual reports for the Annual Assembly. The Agenda would include an update on progress with the Felsted Neighbourhood Plan. The Chairman hoped that most Members would be in a position to attend.

All

17/22 **Clerk's Matters**

22.1 Weekly Police Crime Lists – Members noted that there had been three incidents during March namely, an attempted house burglary in School Road, and 2 incidents of motorbikes driving into fields and damaging crops.

22.2 Emergency Plan – The last meeting of the Working Group had been postponed but a new date would be agreed shortly. The Chairman expressed a preference for a late afternoon start time.

Asst Clerk

22.3 Assets of Community Value – The possibility of listing the Doctor's Surgery and the Woodley Car Park as ACV's had been discussed at the March Planning Committee. It had been deemed inappropriate to list the Doctor's Surgery but listing of the car park would be reconsidered at the next Planning Committee meeting once precise ownership details had been established by the Asst Clerk (FPC is understood to own both sides of Bury Chase apart from the area surrounding the British Legion Hall and the land between the church access lane and Station Road which is understood to be owned by Linsells shop).

Asst Clerk

22.4 Future Production of Felsted News – The Clerk would contact the prospective volunteer and clarify if they were still interested in becoming Editor. It was agreed to consider this again at the next meeting.

22.5 Community Speedwatch Group – Members noted that the Group was now operational with the Clerk acting as temporary Co-Ordinator. Group members had met last Monday and a schedule of speed monitoring sessions had been arranged covering a number of different approved sites around the village. 2 new volunteers were attending a training session on 25 April. It was agreed to purchase 4 permanent 'Speedwatch Area' signs to be placed at the entrances to the village. Members also noted that new foam was required for the speed device carrying case along with a belt/shoulder strap for the battery pack.

22.6 Felsted Youth Club – There had been no further contact from the Youth Club leaders. The Clerk would contact them again before the next meeting.

17/23 **Planning Committee meetings move to Tuesday evenings**
Because of other commitments for some members of the Planning Committee it was agreed to move the meetings from the third Thursday of each month to the third Tuesday (i.e. 13 days after each monthly PC meeting). The next meeting would be on Tuesday 18 April at 7.30pm in the URC Committee Room.

17/24 **Planning Decisions and New Applications**

24.1 DECISIONS RECEIVED SINCE THE PREVIOUS COUNCIL MEETING

UTT/16/3668/LB **Walnut Tree Cottage, Cobblers Green**

Retention of replacement windows and internal alterations and repairs.

Permission Refused 22 February: (*"The proposed replacement windows would, by virtue of their unsympathetic design in relation to the sixteenth-century historic core of Walnut Tree Cottage, cause less than substantial and unjustified harm to the special character of the Grade II listed building."*)

UTT/16/3681/HHF **Willows Barn, Main Road, Willows Green**

Erection of stable block incorporating implement and hay storage.

Permission Refused 2 March 2017: (*"1. The proposed stable block, by virtue of its scale and remote position on the application site, away from the main dwellinghouse, would cause harm to the character and appearance of the countryside. 2. ... would cause less than substantial and unjustified harm (sic) to the special character of the Grade II listed building. 3. Due to a lack of accurate supporting information, it is not possible to adequately assess whether the proposed development would have an acceptable impact on ecology."*)

UTT/17/0034/FUL **Gransmore Meadow, Chelmsford Road, Felsted**

Proposed residential development and associated infrastructure to erect 9 no. dwellings.

Permission Refused 3 March 2017: (*"1. The residential development of this green field site located just to the south-east of village development limits would by reason of the quantum of dwellings proposed fail to be commensurate in scale and character with the existing relaxed character and building grain along Chelmsford Road, would introduce an excessive, urbanising and incongruous built form at this gateway approach into the village from the south which would fail to continue this soft transition into countryside beyond, thereby harming the setting of both, and would introduce coalescence between the edge of the village and Causeway End as the development would fail to appear as an organic linear extension of the village. "2. The rear parking court shown for Plots 4, 5 and 6 and also for visitor parking would fail to represent a satisfactory parking arrangement for the proposed development in terms of design and layout given its intrusion behind the proposed dwelling frontage line, would provide inconvenient parking for future occupants of the dwellings for these plots in terms of accessibility to the dwellings and could give rise to on-street visitor parking to the detriment of highway safety."*)

UTT/17/0069/FUL **Camsix Farm, Hartford End**

Proposed agricultural grain storage building.

Permission Granted 27 March 2017.

UTT/17/0108/FUL **Land adjacent to Players Court, Felsted School**

Erection of 10 examination rooms for a temporary period of two months commencing May 2017.

Permission Granted 17 March 2017.

UTT/17/0244/HHF **Bardswick Lodge, Causeway End Road, Felsted**

Proposed demolition of outbuilding and erection of single storey rear extensions.

Revised plans submitted 9 March 2017.

Permission Refused 28 March 2017: (*"The proposed skylights on the second floor would have a detrimental material impact on the reasonable rights to privacy enjoyed by the immediate neighbours"*)

UTT/17/0307/FUL **Land opposite Aylands, Bannister Green, Felsted**

Construction of a dwelling with new access.

Application Withdrawn 16 March 2017.

24.2 APPLICATIONS TO BE CONSIDERED AT THE 18 APRIL PLANNING MEETING

UTT/17/0649/OP **Land off Stevens Lane, Felsted**

Outline application with all matters reserved for a proposed residential development of 8 dwellings.

UTT/17/0673/LB **Walnut Tree Cottage, Cobblers Green**

Proposed replacement windows and internal alterations.

Previous retrospective application UTT/16/3668/LB refused February 2017: (“... [would cause] unjustified harm to the special character of the Grade II listed building.”)

24.3 ENQUIRY TO DETERMINE APPEAL BY CATESBY ESTATES – Land south of Braintree Road, Felsted UTT/16/0287/OP Outline application for up to 55 dwellings

Members noted that District Cllr Alan Mills attended the first 2 days of the Enquiry and the Asst Clerk attended on the third day and was questioned by the Inspector/Appellant. The Asst Clerk had circulated a report to Members regarding the proceedings. Members were concerned to learn that UDC had apparently failed to prove that they currently had a 5 year Housing Supply and had also failed to produce ‘Land Available’ figures for 2015-16 which were due to be published in December 2016. The Asst Clerk had been questioned extensively on the PC request to commute the Affordable Housing element within the development, as the NPPF indicated that the needs of the entire District should be taken into account when looking at Affordable Housing need figures, rather than just the needs of Felsted residents. Members accepted that in future any Section 106 requests should be submitted much earlier in the application process and that there were lessons to be learnt from this appeal process.

17/25 **Local Plan updates**

25.1 Uttlesford – UDC had agreed to hold an additional public consultation period and re-evaluation of comments received (Regulations 18 and 19), in Summer 2017, to ensure that sufficient opportunity is given for all residents views to be expressed and considered.

25.2 Braintree – AECOM had held a further meeting with Local Councils and draft plans of the proposed development had now been made available. These did not show any extension to the current A120 junctions to the west of Rayne and it was stated that “access (to the development) would be via B1256”. Access roads within the site had also been modified.

25.3 Chelmsford Borough Council – Members noted that the CBC Preferred Options Consultation included 1100 houses at “Great Leighs North” (former Essex Showground site) which would be accessed off Moulsham Hall Lane. This development would be adjacent to Willows Green and it was agreed that the Council should comment on the need for a substantial Green Corridor between the existing and the new settlements. It was also agreed to highlight the likely problems from combined traffic flows from all the proposed new developments in the area which happen to span three District/City Council areas. The deadline for comments is 11 May 2017.

16/26 **Urgent Matters and items for the next Agenda**

There were no urgent matters.

The meeting closed at 9.30 pm

Annual Parish Assembly:	Thursday 13 April in the URC Hall at 7.00pm
Next Planning Committee Meeting:	Tuesday 18 April in the URC Hall at 7.30pm
Next Finance Committee Meeting:	Wednesday 3 May in the URC Hall at 6.30pm
Next Council Meeting :	Wednesday 3 May in the URC Hall at 7.00pm

..... Chairman
3 May 2017

FELSTED PARISH COUNCIL

Correspondence List – April 2017

1. ULHP – Draft scheme for B1417 Braintree Road, Felsted (Bannister Green Halt bridge)
2. UDC – Your Council News – April 2017
3. ECC – Closure of Cock Green Road on 22 May for 3 days for BT cabling works - Bus Passenger News (March/April Edition) - Making the Links (March Edition)
4. Essex Police – Request for PC to nominate an “Active Citizen” to act as a link between the community and the Police (including running beat surgeries) see details at https://www.essex.police.uk/join-the-police/volunteers/active-citizens/
5. EALC – Legal Update – March 2017 - Legal Topic Notes on “Section 137 of the LGA 1972”, “Celebrations and Similar Events”, “The Disclosure and Barring Service” and an update on “Local Authority Publicity (England)” - Councillor Training Days 1 and 2 on 11 and 18 July respectively - Local Council Police Conference 2017 (7 June at Foakes Hall, Gt Dunmow) - County Update (March 2017)
6. UALC – AGM on 22 June at 8pm at Great Dunmow
7. Forestry Commission – Notification of an Afforestation Project at Bury Farm, Felsted Comments required by 22 April
8. Two letters of thanks for the new playing field equipment at Watch House Green
9. Letter from Felsted W.I. congratulating the Council on the flower tubs and bulb planting display
10. Flitch Way Management Plan – Proposal to designate the Flitch Way as a Local Nature Reserve
11. Uttlesford Community Travel Newsletter 2017
12. NHS – A Healthier Future – Issue 1 March 2017
13. Tesco Bags of Help funding for Community Projects – Applications invited
14. SLCC – Clerk magazine – March 2017
15. RCCE – Countryside Voice – Spring 2017
16. Letter of thanks, for donation of £200, from Essex Air Ambulance
17. Letter inviting the Council to take part in ‘Parliament Week’ from Rt Hon John Bercow MP

Unpaid List – April 2017

	Date	Num	Memo	Open Balance	Cheque number
A & J Lighting Solutions					
	02/03/2017	30380	Repair of street light Ravens Cres/Rayne Rd jctn	134.40	
	14/03/2017	30401	Repair of street light Chaffix/Garnett Lane jctn	113.40	
Total A & J Lighting Solutions				247.80	102479
Acumen Wages Service					
	22/03/2017	14365	Salary admin March 2017 plus 2016-17 Year End admin	96.00	
Total Acumen Wages Service				96.00	102480
BT					
	15/03/2017	Q041G9	Telephone March to May 2017	128.44	
	22/03/2017	Q0401R	Internet service March - May 17	63.84	
Total BT				192.28	DD
D M B Smith					
	31/03/2017		Clerk's salary - March 2017	649.94	
	31/03/2017		Clerk's expenses (£33.57) and mileage (£24.30) - March 2017	57.87	
Total D M B Smith				707.81	102481 part
EON					
	01/03/2017	H14236D530	Street light electricity March 2017	219.01	
	15/03/2017	H14337747F	MUGA electricity - March 2017	26.95	
	21/03/2017	HF52252CC	Pavilion electricity - March 2017	48.34	
Total EON				294.30	DD
Graham Eaves					
	22/03/2017		4 black ink cartridges for printer (Q payable to D Smith)	39.80	
Total Graham Eaves				39.80	102481 part
NFU Mutual Risk Management Services Ltd					
	22/03/2017		First Aid course for Clerk (Current qualification expires June 2017)	144.00	
Total NFU Mutual				144.00	102482
North End Nurseries					
	20/03/2017	AC084.00003	60 haw thorn w hips for Bannister Green hedge	26.64	
Total North End Nurseries				26.64	102483
Peter J Watson					
	31/03/2017		Asst Clerks mileage - March 2017	28.80	
	31/03/2017		Asst Clerk's salary March 2017 (Minus £48.60 overpayment made in Feb 2017)	190.17	
Total Peter J Watson				218.97	102484
R Chapman					
	31/03/2017		Unlocking toilets etc 27 Feb to 2 April 2017	100.00	
Total R Chapman				100.00	102485
S P Barnard					
	31/03/2017		Village Attendant - March 2017	550.00	
Total S P Barnard				550.00	102486
TOTAL				2,617.60	