

## FELSTED PARISH COUNCIL

Minutes of the 1029th Meeting held on 6 April 2016

at 7:30 pm in the URC Hall.

**Present:** Councillors Graham Harvey (Chairman), Andy Bennett, Richard Freeman, Nicholas Hinde, Frances Marshall, John Moore, Peter Rose and Alan Thawley.

District Councillor Marie Felton and 10 members of the public were also present.

### **Presentation to Cllr Alan Thawley**

The Chairman made a presentation to Cllr Thawley in recognition of his many years of valuable service to both Felsted Parish Council and Uttlesford District Council.

### 16/01 **Apologies for Absence and Declarations of Interest**

Apologies had been received from Councillors Anna McNicoll, Chris Woodhouse and Stephanie Woodhouse and from District Councillor Alan Mills and County Councillor Simon Walsh. Cllr Harvey declared a pecuniary interest in Item 16/20.1 (First Aid training).

### 16/02 **Public Forum**

**02.1 Queen's 90<sup>th</sup> Birthday medals** – David Gregory expressed his disappointment that the Council had decided, at the last meeting, not to purchase commemorative medals for village school children.

**02.2 Vans and skip at property in Station Road** – Members noted that a skip had been present in the driveway for many months and 2 vans were regularly parked in the road outside the property adding to the problem of traffic congestion. It was agreed that the Clerk would make some enquiries but no action could be taken to stop parking on an unrestricted road.

**02.3 Station Road signage** – Members noted that the advisory 20 mph sign near 'the bends' had recently been destroyed during hedge cutting and would need to be replaced. Members were pleased to note that the requested mobile VAS sign was finally in situ in Station Road.

**02.4 Ravens Crescent playing field** – The Council were requested to allocate funds to provide play equipment (possibly a pair of swings) at the Ravens Crescent play area. It was agreed that this request would be considered at the next Finance Committee and the Clerk would obtain costings. It was suggested that the Playing Field Management Committee could meet and consider contributing to this potential project.

### 16/03 **Minutes of the Meeting held on 2 March 2016**

These Minutes were approved and signed by the Chairman.

### 16/04 **Minutes of the Planning Committee meetings held on 18 February and 17 March and Highways Committee meeting held on 9 March 2016**

Members received and noted the contents of these Minutes which would be formally signed at the next meeting of the respective Committees.

### 16/05 **Matters arising from the March Council meeting**

**05.1 Installation of windows in the 2 bus shelters at Watch House Green (Item 15/233.1)** – Members noted that this work had been completed and the invoice received for payment.

**05.2 Hollow Road grass triangle (Item 15/233.3)** – Members noted that the village attendant would endeavour to flatten the ruts whilst waiting for soil to become available to fill them.

**05.3 Accidents on the B1417 at Bannister Green Halt (Item 15/233.4)** - Members noted that 2 further accidents had occurred since the last meeting, both of which had been reported to ECC Highways and the ULHP. There had now been 6 accidents since early January. County Councillor Simon Walsh had reported that the ULHP had met and agreed a budget of £5000 for a feasibility study to examine in detail the problem at this corner and carry out some works, such as reflector posts, signing and testing of the road surface, to make drivers more aware of the approaching hazard.

**05.4 New street light in Garnetts Lane (Item 15/233.5)** – Members were pleased to note that this new street light was now fully operational.

**05.5 Hedge cutting (Item 15/238.1)** – Members noted that the inner side of the allotment

hedge had been cut but that conditions had remained too wet to cut the top of the hedge with the larger machine. Because of the impending bird nesting season this work would be undertaken in the next few days if at all possible.

Quotes had been obtained from Tamlyn and Son to cut the hedge on the western side of the playing field. It was agreed to leave the area of hedge adjacent to the children's play area for the time being, as this would need to be cut by hand (Quote £600) but to accept the quote for £302 to cut the top and inner side of the remaining length (excluding the south west corner). Weather and ground conditions permitting this work would be undertaken as soon as possible.

Clerk

**05.6 Provision of an External Defibrillator and Defibrillator training (Item 15/246)** – The Clerk had been contacted by the Prep School and informed that they were considering the installation of an external defibrillator near the front entrance doors to the school. Having consulted with Richard Silcock it was recommended that the decision to site an external defibrillator outside Linsells shop be put 'on hold' pending a decision by the Prep School. Councillors endorsed this course of action. D Cllr Marie Felton accordingly agreed that her £500 UDC Members Grant would either be used towards the cost of purchasing a defibrillator or to provide further training sessions.

The invoice for the defibrillator training session on 16 May had been passed to Cllr Harvey for payment by the Crix Green Mission Trust. The Clerk confirmed that she had put forward the following names to attend the training session Cllrs Bennett, Freeman, McNicoll and Moore plus Karen Bennett and Angela Horspool. Cllr Marshall would no longer be able to attend because of other commitments on that date.

Cllr Harvey

Cllrs Moore,  
Bennett,  
Freeman &  
McNicoll

**05.7 FPC Website (Item 15/248.6)** – Dunmoweb had been asked to quote for incorporating a 'Most Recent News' button on the Home page and the cost would be £54. Members unanimously agreed to go ahead with this upgrade.

**05.8 New notice board outside Linsells shop (Item 15/250.1)** – Members noted that the new oak notice board was now in situ and looked very impressive.

16/06

## County and District Council Reports

**06.1 County Councillor's Report** – Members noted the report which included:

- ULHP meeting (see Item 16/05.3 above)
- Storm Katie - Householders are being reminded again by Trading Standards to avoid using rogue traders for repairs or to clear up fallen trees or broken fences.
- Of the route proposals for a new lower Thames crossing, ECC has decided to support option C which will entail a new junction on the M25, and a link road from the A127.
- The ECC Cabinet has agreed to a rolling programme of converting street lights to LEDs across the County, to save over £600,000 a year in energy costs.

**06.2 District Councillor's Report** – Members noted the report which included details of:

- Teenager life skills awareness courses
- Launch of monthly 'One Stop Shop' providing multi-agency advice at UDC Offices, Saffron Walden
- New Chief Executive, Dawn French, has taken up her post.

16/07

## Correspondence

The list of correspondence was circulated to Councillors (see p8).

**07.1 Weekly Green Waste collections at Bannister Green** – UDC had confirmed that these would take place from 3 April to 11 December 2016 (inclusive) but would be on a Sunday from 9-10am, instead of a Saturday as previously.

**07.2 Superfast Essex Broadband** – Members noted that a 'success dividend' of £1.9m would enable them to extend their rollout plan for Phase 2. The Clerk would ensure that they were aware of areas of the village (e.g. Molehill Green and Bartholomew Green) where Broadband speeds were still unsatisfactory.

Clerk

**07.3 RCCE Village of the Year competition** – Having won this competition last year members did not feel it appropriate to enter this year.

**07.4 Parking outside Linsells shop** – Members noted an e-mail from Richard Silcock suggesting that time limited parking bays be installed outside the shop. The Council wished to

	support the village shop and discussed a number of options (NEPP mark parking bays in the road with a daytime 30 or 60 minute limitation / 2 or 3 parking bays in Bury Chase car park be marked with similar time restrictions). However they concluded that neither of these would be effective without enforcement. It was agreed that the Chairman and the Clerk would discuss the options with Richard Silcock before taking further action.	Clerk & Cllr Harvey
	<b>07.5 Resident's request for Outdoor Gym equipment</b> – It was agreed that the Clerk would obtain sample costs and that this would be discussed further at the next meeting.	Clerk
	<b>07.6 E-On Fixed Term Agreement for pavilion electricity</b> – It was agreed to enter into a new 2 year Fixed Term Agreement to minimise electricity costs	Clerk
	<b>07.7 Webcasting Parish Council meetings</b> – Members noted the availability of this service, from Audiomminutes, but agreed to take no action at this time.	
16/08	<b>Finance</b> <b>08.1 Payments</b> -The list of payments on p9 was approved. <b>08.2 Receipts</b> - £500 UDC Members Grant from D Cllr Marie Felton (towards defibrillator/ training) - £ 57 Allotment rent <b>08.3 Interim Audit Report for 2015-16</b> – Members noted the report. It had already been agreed that the External Audit Annual Return would be considered at the May Council meeting in future, to give the Internal Auditor more time to check the figures on the Return. It was also agreed that the Clerk would make the necessary amendments to ensure that the Asset Register and Insurance Values agreed.	
16/09	<b>Playing Fields</b> <b>09.1 Order for playbark (Cushionfall)</b> – Despite the Clerk chasing them, Playdale had failed to submit a quotation for this work. The Clerk had therefore accepted the quotation from Giffords (as agreed at the last meeting). She had however been notified that there would be an extended lead time to the delivery because of an increase in demand. <b>09.2 Fields in Trust Scheme for the Playing Fields</b> – There had been no further developments so it was agreed to consider this matter again at the next meeting. <b>09.3 Insurance claim for accident on the zip wire in October 2014</b> – There had been no further developments so it was agreed to consider the matter again at the next meeting.	Asst Clerk
16/10	<b>Highway matters</b> <b>10.1 Proposed diversions to Footpaths 77 and 116</b> – Having received the Council's objections to the diversion of these 2 footpaths, ECC Highways had requested a site meeting to consider the matter. Cllrs C Woodhouse and Marshall expressed an interest in attending this meeting along with the Clerk, Malcolm Raggett (PC Footpath Warden) and Bryan Grimshaw. A provisional date of Monday 18 April was suggested. The Clerk would make the necessary arrangements. <b>10.2 Vehicles (4 x 4) parking on Watch House Green</b> – The Clerk had visited WHG and established that no significant damage had been caused to the grass by these vehicles. It was agreed to monitor the situation as part of the ongoing traffic/parking problems at WHG. It was also agreed to ask the NEPP to make the area around Felsted Primary School a priority for the next few weeks.	Clerk
16/11	<b>'Road with no name' at Bannister Green</b> The Clerk reported that the new Street Naming and Numbering Policy was due to be considered by UDC Cabinet on 7 April (tomorrow). She had studied the documentation and established that the new rules still required 100% agreement by residents for any change of road name, instead of the 66% figure previously indicated by officers. It was agreed to contact UDC urgently and highlight this discrepancy and request a modification to the new rules.	Clerk / Asst Clerk
16/12	<b>Bi-annual Parish tree survey</b> Members noted the survey report from Pleshey Tree Services which detailed that work was required on 5 trees within the playing field. Because of the likely cost of these works it was agreed to obtain a second quotation before making any decision. The Clerk would thank Pleshey Tree Services for providing the report.	Clerk

- 16/13 **Proposed Nature Area / Section 106 Agreement with Enodis**  
Members noted that Enodis had now agreed that part of the land could potentially be used as a burial ground. Enodis would however reduce the payment due to the Council to maintain the site by a proportionate amount. Discussions with Enodis are ongoing via David Whipps of Holmes and Hills solicitors.
- 16/14 **Future use of Edwards House, Braintree Road (former FKS Schools premises)**  
There had been no further communication from the owner of the property so it was agreed to consider this again when there were any developments.
- 16/15 **Youth Council Working Group**  
The Working Group (Cllrs Marshall and Hinde and the Asst Clerk) had met and were preparing a plan of action. They will be contacting local secondary schools and Holy Cross Church and also the parents of those youngsters who responded to the NPG Youth Survey, to obtain details of teenagers who would be interested in making up a Steering Group to take the project forward. Posters and the website will also be used to find volunteers for the Steering Group, by the end of May. Members noted that funding to set up the Youth Council could be available via John Starr the Community Development Officer at UDC but this would require matched funding (possibly up to £2000) from the Parish Council.
- 16/16 **Queen's 90<sup>th</sup> Birthday**  
The Clerk had contacted Felsted Rovers FC but because of a number of different personal circumstances no-one was in a position to organise an evening bonfire on 21 April. Members therefore reluctantly accepted that it was not possible to hold a bonfire as hoped.
- 16/17 **Felsted Neighbourhood Plan**  
Members noted that the results of the Housing Needs Survey were expected imminently. They would then form a major part of the Housing Needs Public Consultation event on Saturday 14 May in the Grignon Hall at Felsted School from 10am to 1pm.
- 16/18 **Clerk's Matters**  
**18.1 Emergency Plan** – The Asst Clerk agreed to arrange a meeting of local representatives before the next Council meeting. Asst Clerk  
**18.2. Weekly Police Crime Lists** – It was noted that tools had been stolen from a vehicle in Station Road in March.  
**18.3 Village of the Year prize money** – Members noted that the 'Village of the Year' signs were now up. It was suggested that the remainder of the prize money might be spent on replacement trees for those to be taken down in the playing field or on a wooden bench to be sited on the footpath past the allotments (overlooking the Chelmer valley) or on Watch House Green. The Clerk would obtain costings for a bench for the next meeting. Clerk  
**18.4 Assets of Community Value** – There had been no further developments so it was agreed to consider this matter again at the next meeting.  
**18.5 Future production of Felsted News** – Cllr Moore had spoken again with the vicar regarding the PC taking a regular section in Interface and it had been agreed that he would attend the next Parochial Church Council meeting and explain the proposal to the PCC members. Cllr Harvey and the Asst Clerk had not yet spoken to Cllr Thawley regarding the practicalities of producing Felsted News but they would do so shortly. It was agreed to consider this matter again at the next meeting. Cllrs Moore, Harvey, Thawley & Asst Clerk  
**18.6 Felsted Market Cross** – Members noted with interest that the Village History Recorder, in conjunction with the Felsted School Archivist, had carried out extensive research regarding the base stone from what is believed to be the Felsted Market Cross. They felt that the base stone should be sited in a more prominent position, protected from the weather and with an explanatory Information Board. Members agreed to consider this suggestion and it was decided to arrange a meeting with Felsted School and Rev Colin Taylor to consider various options. Cllrs Harvey and Freeman would attend. Clerk  
**18.7 CAA changes to Stansted Flightpaths** - In February 2016 the CAA changed the flightpaths for aircraft departing Stansted (Phase 1a of LAMP) which had resulted in many more planes overflying Felsted. Residents had noticed the adverse effect of this change and members agreed that it was important to make the CAA aware of this. Cllr Bennett would draft a letter for the Clerk to send to the CAA (copied to Sir Alan Haselhurst MP) highlighting the

problems and questioning if the CAA had any future changes planned in Phase 2 of LAMP.  
**18.8 Annual Assembly – Change of date** – Members noted that the date of the Annual Assembly had been changed to Thursday 28 April because the Chairman was not available on 14 April.

All

16/19

## **Planning Decisions and New Applications**

### **19.1 DECISIONS RECEIVED SINCE THE PREVIOUS COUNCIL MEETING**

UTT/15/3721/HHF **10 Bury Fields, Felsted**

Proposed removal of existing porch and erection of single storey front extension.

**Permission Granted 1 March 2016.**

UTT/15/3397/FUL **Felsted School, Braintree Road, Felsted**

Construction of new nursery, 2 no. staff flats and additional parking. (Former Follyfield site).

**Permission Granted 2 March 2016.**

UTT/16/0018/HHF and UTT/16/0019/LB **The Watch House, Watch House Green.**

Loft conversion including 1 no. dormer window. Seal shut hatch door above tie beam. New access drive from highway.

**Listed Building and Planning Permission Granted 1 March 2016.**

UTT/16/0052/FUL and UTT/16/0053/LB **Barn at Frenches Farm, Frenches Green**

Proposed conversion of barn to single dwelling including new single storey side extension (alternative scheme to that approved under UTT/15/2116/FUL and UTT/15/2117/LB).

**Listed Building and Planning Permissions Granted 4 March 2016.**

UTT/16/0059/OP **Land South of Kinvara Business Centre, Gransmore Green**

Outline application, with all matters reserved except for access, for the erection of 3 dwellings with associated access and parking.

**Permission Refused 7 March 2016:**

*“1. The development of this site would result in additional built form in the countryside which would be detrimental to the open and rural character of the surrounding countryside. The proposed development does not need to take place there and is not appropriate to the rural area and there are no material considerations which would justify the development of this unsustainable site outside of the Development Limits. The proposal is contrary to the requirements of the National Planning Policy Framework (2012) and Policies S7 and GEN2 of the Uttlesford Local Plan (adopted 2005).*

*“2. The development would generate the need for a financial contribution in respect of affordable housing. The application provides no mechanism for addressing the need for additional provision. It therefore fails to comply with the adopted Developer Contributions Guidance Document adopted September 2015, and adopted Uttlesford Local Plan Policy H9 (2005).”*

UTT/16/0081/HHF **Wilderwick, Hollow Road, Felsted**

Proposed single storey rear extension to dwelling and single storey extension to detached garage.

**Permission Granted 21 March 2016.**

UTT/16/0105/LB **Silverleys Cottage, Bannister Green**

Amendment to previously approved application UTT/15/0230/LB for the erection of one and a half storey extension, refurbishment and replacement windows amending the design of the windows and doors, changing from the current modern Georgian bar to a more traditional Cottage Style with a single glazing bar.

**Listed Building Permission Granted 23 March 2016.**

UTT/16/0123/HHF **Littlehame, Bannister Green, Felsted**

Proposed single storey rear extension.

**Permission Granted 7 March 2016.**

UTT/16/0142/LB **The Bury, Bury Chase, Felsted**

Internal alterations, insertion of partitions and screens, together with associated works and repairs.

**Listed Building Permission Granted 11 March 2016.**

UTT/16/0146/LB **Mill House, Hartford End, Felsted**  
Proposed part demolition of garage/barn.  
**Listed Building Permission Granted 21 March 2016.**

UTT/16/0149/HHF **Brookfield, Frenches Green**  
Proposed cart lodge, side and rear extensions and alterations.  
**Permission Granted 14 March 2016.**

UTT/16/0302/HHF **6 Chestnut Walk, Garnetts Lane, Felsted**  
Erection of two storey side extension.  
**Permission Granted 29 March 2016.**

## **19.2 APPLICATIONS TO BE CONSIDERED AT THE 21 APRIL PLANNING MEETING:**

UTT/16/0597/FUL **Land at Chelmsford Road, Felsted (opposite Telephone Exchange)**  
Formation of new vehicular access and erection of 4 no. dwellings with garages.

UTT/16/0636/HHF **23 Evelyn Road, Willows Green**  
Proposed single storey side and rear extension, garage conversion and new storm porch.

UTT/16/0655/HHF **Mariskalls, Mill Road, Felsted**  
Demolition of detached garage and single storey rear extension. Erection of replacement garage and 2 storey side and rear extensions including link extension to replacement garage.

UTT/16/0703/HHF **Larks, Bannister Green, Felsted**  
New vehicular access gates to front of property.

UTT/16/0704/LB **Larks, Bannister Green, Felsted**  
Internal alterations to the sitting room comprising replacement fireplace surround and plastering over existing modern exposed studwork with lime plaster.

UTT/16/0773/NMA and UTT/16/0765/LB **Abrahams Farm, Main Road, Willows Green**  
Proposed revisions to previously approved application UTT/15/1200/LB including changes to east extension to accommodate historic partition, changes to internal layout, revised door and windows to east and north elevations and proposed new brick chimney stack to east gable.

### **Tree work applications:**

UTT/16/0701/TPO **Richmond House, Causeway End Road, Felsted**  
Reduce crown of 1 no. Field Maple to a height of 5.5 metres (TPO-9/98/52 T31).

UTT/16/0818/TPO **Tudor Cottage, Braintree Road, Felsted**  
Reduce crown by 4m & lift crown by 6m 1 no. Ash.

UTT/16/0819/TCA **Tudor Cottage, Braintree Road, Felsted**  
Fell and replace with appropriate sized replacement 1 no. Conifer.

**19.3 UDC Call for Sites** – The Council had submitted a detailed response, commenting on the factual accuracy of information submitted by landowners to the UDC Call for Sites. Cllr Thawley and the Asst Clerk had attended the UDC Parish Forum which provided details on the timescale for the UDC Local Plan process. UDC had completed their initial assessment of the Call for Sites applications and judged each site as to whether it was ‘suitable, available and deliverable’. These assessments were published on the UDC website. UDC would consider the options in September 2016 and carry out a Pre-Submission Consultation during November and December 2016. UDC would complete public consultations on the Local Plan

but would not have specific consultations/meetings to consider each parish in turn, as was the case in the Braintree District.

The Parish Forum meeting also mentioned that the Government had recently published a Garden Village Criteria (as part of the Budget). It was agreed that the Asst Clerk would find out more information about this.

**19.4 BDC Call for Sites** - BDC had held their first Local Plan Sub-Committee meeting on 16 March where all matters relating to the Local Plan (Call for Sites/ designation of areas of visually important open space/ playing fields etc) for over 20 villages in the north west of the District were discussed and agreed. Further meetings would follow covering each village in the District.

16/20 **Urgent Matters and items for the next Agenda**

**20.1 First Aid course** – It was agreed that Cllrs Moore and Bennett would attend a First Aid course on 13 April, organised by NFU Mutual in Chelmsford, to increase first aid cover at meetings.

Cllrs Moore & Bennett

**20.2 Blocked pipes in pavilion showers** – Members noted that the shower pipes had recently become blocked, necessitating investigations with a camera. The pipes had had to be dug out to clear them and temporary repairs completed to enable the showers to be used. Permanent repairs would be completed after the end of the football season. Notices would be erected prohibiting the cleaning of football boots in the showers.

Clerk

**20.3 Pest control boxes on the allotments** – Members noted that two residents had complained that the boxes had been sited adjacent to their rear garden fences. The Clerk had accordingly contacted Command Pest Control and the boxes had been re-sited earlier that day, to everyone's satisfaction.

**20.4 Litter Pick on 9 April** – The Clerk reminded members that the Litter Pick would take place on Saturday 9 April from 10-3pm.

**20.5 Display of daffodils around the village** – Members commented on how good the village looked with all the daffodils, planted last autumn, in full bloom. Planting of the bulbs had been a very worthwhile exercise. It was agreed that consideration should be given to planting more bulbs (possibly the smaller native species) in a few extra sites later in the year.

The meeting closed at 9.40 pm

**Next Planning Committee Meeting: Thursday 21 April in the URC Hall at 7.30 pm**

**Annual Parish Assembly: Wednesday 28 April in the URC Hall at 7.30 pm**

**Next Finance Committee Meeting: Wednesday 4 May in the URC Hall at 7.00 pm**

**Next Council Meeting : Wednesday 4 May in the URC Hall at 7.30 pm**

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Chairman

4 May 2016

## FELSTED PARISH COUNCIL

### Meeting 6 April 2016, Agenda Item 7 — Correspondence

*Councillors wishing to see any of these documents, please contact the Clerk.*

1.	UDC – Confirmation of Green Waste Collection timetable (Sundays 9-10am at Bannister Green from 3 April to 11 December 2016) - Departure of Andrew Taylor (Head of Planning)	<b>NOTE CHANGE OF DAY</b>
2.	ECC - Consultation on review of Essex Parking Standards, Design and Good Practice 2016 and associated Strategic Environmental Assessment and Sustainability Appraisal.  - Superfast Essex Reinvestment Public Consultation - Extend the existing Superfast Broadband Rollout Plan for Phase 2, using the £1.9m success dividend funding received from BT. - Making the Links – March 2016 - Greater Essex Devolution update	<b>Deadline 13 May 2016</b>  <b>Deadline 1 May 2016</b>
3.	EALC – March Legal Update	
4.	RCCE – Village of the Year competition 2016	<b>Deadline 3 May 2016</b>
5.	E-mail from Richard Silcock re parking problems outside Linsells shop (Suggestion to limit daytime parking to 30 minutes with no return within 1 hour)	
6.	E-mail from resident requesting 'Outdoor Gym Equipment' in the playing field	
7.	Police and Crime Commissioner for Essex Election – May 2016	
8.	Audiominutes – Free audio webcasting service for Parish Councils in Essex	
9.	Watch House Green Residents Group newsletter (including PC items)	
10.	E-On – End of fixed rate term for electricity charges	
11.	Came and Co – Spring newsletter	
12.	Tesco Bags of Help – 5p carrier bag charge offered as grants for sports facilities and wildlife areas, via Groundwork. Customers then vote on the top 3 local projects.	

**Unpaid List – April 2016**

	<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Open Balance</u>	<u>Cheque no.</u>
<b>Acumen Wages Service</b>					
	01/04/2016	13478	March salary admin	24.00	
Total Acumen Wages Service				24.00	102326
<b>BT</b>					
	16/03/2016	QO37ZP	Telephone rental up to 31 May 2016	117.23	
	04/04/2016	QO36KZ	Broadband 1.3 to 31.5.16	57.00	
Total BT				174.23	DD
<b>Buzz Supplies Ltd</b>					
	15/03/2016	49097	Toilet rolls (new size)	17.33	
	23/03/2016	49508	Toilet rolls	37.70	
Total Buzz Supplies Ltd				55.03	102327
<b>D M B Smith</b>					
	04/04/2016		Clerk's salary - March 16	643.50	
	04/04/2016		Clerk's mileage (£17.10) & expenses (£44.75)	61.85	
Total D M B Smith				705.35	102328
<b>EON</b>					
	15/03/2016	HED900FD5	Pavilion electricity - 13.2 to 14.3.16	56.60	
	15/03/2016	H12B84ABE1	MUGA electricity - 13.2 to 13.3.16	37.28	
Total EON				93.88	DD
<b>Felsted Allotment Assn</b>					
	04/04/2016		Return of payment (part) re Mr Butler	30.00	
Total Felsted Allotment Assn				30.00	102329
<b>HM Revenue &amp; Customs</b>					
	31/03/2016		Income tax (A/Clerk) Jan to March 2016	74.00	
Total HM Revenue & Customs				74.00	102330
<b>M D Landscapes (Anglia) Ltd</b>					
	28/03/2016	382	Grass cutting - March 16 (1 cut)	378.00	
Total M D Landscapes (Anglia) Ltd				378.00	102331
<b>NFU Mutual</b>					
	04/04/2016		First Aid training (2 places)	288.00	
Total NFU Mutual				288.00	102332
<b>Peter J Watson</b>					
	04/04/2016		A/Clerk's salary - March 16	232.80	
	04/04/2016		A/Clerk's mileage - March 2016	4.50	
Total Peter J Watson				237.30	102333
<b>R Chapman</b>					
	04/04/2016		Locking toilets etc 29.2 to 3.4.16	100.00	
Total R Chapman				100.00	102334
<b>S P Barnard</b>					
	04/04/2016		Village attendant - March 2016	450.00	
Total S P Barnard				450.00	102335
<b>Tamlyn and Son</b>					
	04/04/2016	March/856/FPC	Trimming allotment hedge (sides)	297.00	
Total Tamlyn and Son				297.00	102336
<b>TOTAL</b>				<b>2,906.79</b>	
<b>PLUS:</b>					
Philip Reeve	06/04/2016		Windows in 2 bus shelters at WHG	398.00	102337