



# FELSTED PARISH COUNCIL

31 May 2023

**The next meeting of the Council will be held on Wednesday 7 June 2023 at the U.R.C. Hall, scheduled to start promptly at 6.30 pm.**

## A G E N D A

1. Apologies for Absence
2. Declarations of Interest
3. OPEN FORUM (MAXIMUM 15 MINUTES) WHEN MEMBERS OF THE PUBLIC MAY DISCUSS MATTERS BRIEFLY WITH THE COUNCIL.
4. Approval of the Minutes of Meeting number 1111 held on 17 May 2023
5. Receive and note contents of the Planning Committee Meeting held on 16 May 23 and the Finance Committee Meeting held on 24 May 23.
6. Matters arising from the 17 May PC meeting (not covered separately on the Agenda)
7. County and District Councillor's reports
8. Correspondence
9. Finance
  - Accounts for approval/payment
  - Receipts
  - Year to date budget review
  - Renewal of Insurance Policy
  - PC debit/credit card
  - Consideration of Internal Audit Report 2022-23
  - Approval of 2022-23 Audit Annual Governance Statement
  - Approval of the 2022-23 Audit Accounting Statements and Audit Return
  - Recommendations of Finance Committee on: CCTV and Playbark
10. Consideration of Quotes for Playbark Purchase / Spreading / Levelling of Area under Zip Wire
11. Planning Committee Membership
12. Highways
  - Possible future works
  - Causeway End Flooding
  - UDC Highways Ranger Service
13. Nature Area Working Group – Update
14. Biodiversity Survey
15. Rospa Report
16. Bury Farm Station Road Development
17. Felsted Community Trust – Formation Status
18. Chairman's Matters
19. Clerk's Matters
  - Defibrillator Training
20. Planning - New Applications and Decisions
21. Any urgent matters and proposals for future agenda items
  - Next Panning Committee Meeting: Wednesday 20<sup>th</sup> June online at 6 pm
  - Next Council Meeting: Wednesday 5<sup>th</sup> July in the URC Hall at 6.30 pm

*H J Read*

H J Read Clerk to the Council  
URC Hall, Stebbing Road, Felsted. CM6 3JD  
Tel: 07719 552174  
Email: [clerk@felsted-pc.gov.uk](mailto:clerk@felsted-pc.gov.uk)

Parish Council Office:  
URC Hall, Stebbing Road, Felsted CM6 3JD  
Office open Mondays 10am – 12.30pm  
website: [www.felsted-pc.gov.uk](http://www.felsted-pc.gov.uk)  
Tel: 07719 552174