



# FELSTED

## PARISH COUNCIL

25 November 2020

The next meeting of the Council will be held online on Wednesday 2 December 2020, scheduled to start promptly at 6.30 pm.

### A G E N D A

1. Apologies for Absence and Declarations of Interest. Welcome Cllr Margaret Attwood.
2. OPEN FORUM (MAXIMUM 15 MINUTES) WHEN MEMBERS OF THE PUBLIC MAY DISCUSS MATTERS BRIEFLY WITH THE COUNCIL.
3. Approval of the Minutes of Meeting number 1082 held on 7 October 2020
4. Receive and note contents of the Minutes of the Highways Committee meeting on 11 November, the Planning Committee meeting on 17 November and the Finance Committee meeting on 25 November 2020.
5. Matters arising from the November PC meeting (not covered separately on the Agenda)
6. County and District Councillor's reports
7. Correspondence
8. Finance - Accounts for approval/payment
  - Receipts
  - Note External Audit Report for 2019-20
  - Approval of Precept for 2021-2
9. Staffing matters – Cilca qualification achieved by Heather Read - Approve Contract of Employment for Clare Schorah - Staff holiday arrangements for 2020-21
10. Former Bury Farm site Section 106 Agreement
11. Causeway End flooding update
12. Allotment fencing works
13. Meeting dates for 2021
14. Chairman's matters
15. Clerk's Matters — Playing field tree works - Churchyard archway litter bin and other works
  - New notice Board in Chelmsford Road - Locking playing field car park
  - County Broadband service
16. Planning – Decisions and new Applications
  - UDC Local Plan / BDC Local Plan
17. Proposals for future agenda items

Next Planning Committee Meeting: Tuesday 15 December online at 6.00 pm

Next Council Meeting: Wednesday 13 January 2021 online at 6.30 pm (TBC)

D M B Smith Clerk to the Council

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