

FELSTED PARISH COUNCIL
Minutes of the Planning Committee Meeting held on
16 January at 7:30 pm in the United Reformed Church Hall Committee Room.

Present: Councillors Chris Woodhouse (Chairman), Richard Freeman, Andy Bennett, Alan Mackrill and Nicholas Hinde.

Apologies for absence were received from Councillor Malcolm Radley. No apologies were received from Councillor Graham Harvey.

1. Public Forum

There were no members of the public present.

2. Minutes of previous meetings

The Chairman signed the Minutes of the previous meeting.

3. New applications considered:

UTT/17/3628/HHF and [UTT/17/3629/LB](#)

Mill Cottage, Mill Road, Felsted

Loft conversion with dormer windows.

No comment.

[UTT/17/3703/FUL](#)

Felsted School, Braintree Road, Felsted

Proposed spectator viewing platform and walkway.

No comment.

[UTT/17/3704/FUL](#)

Felsted School, Braintree Road, Felsted

Proposed installation of 8 no. lighting columns serving private tennis court and outdoor sports facilities.

Comment: The PC has no objection provided that the proposed lighting columns are of a design which will minimise lateral light spillage and pollution.

[UTT/17/3722/FUL](#)

Averna, 1 Cressages Close, Felsted

Demolition of existing dwelling and erection of 1 no. 4 bedroom and 1 no. 3 bedroom dwelling with associated parking, garaging, landscaping and formation of new access.

Comment: The proposal would result in overdevelopment of the site; single replacement dwelling would be more appropriate. The 'street scene' appears not to correspond with the site plan concerning the spacing of the proposed dwellings. (The PC also notes that the scale of the site plan is 1:1250 and not 1:2500 as stated).

UTT/17/2397/FUL and [UTT/17/2398/LB](#)

Post Office, Station Road, Felsted

Redistribution of retail and residential accommodation to create 4 no. one bedroom flats.

Associated works including internal partitions, acoustic treatment to floors and ceilings, stair opening boarded over. Central staircase brought back into use, windows adapted as means of escape and as smoke vent, fire detections and separation to walls and floors. Window and door brought back into use. (Application date 16/08/17).

Discussion was deferred until the next meeting, when larger-scale plans would be available.

[UTT/18/0138/LB](#)

Windsors House, Felsted School, Braintree Road

Internal alterations including the creation of a new internal door opening to house masters office with associated structural alterations and installation of joinery.

No comment.

4. Decisions received since 19 December:

[UTT/17/2600/HHF](#) and [UTT/17/2601/LB](#)

Sewards House, Stebbing Road, Felsted

Erection of first floor extension. Reroofing of single storey parlour range and insertion of 4 no. rooflights. Refurbishment of utility/workshop area. Erection of single storey extension to garage. Associated internal alterations and remodelling.

Planning and Listed Building Permission Granted 29 December 2017.

[UTT/17/2825/FUL](#)

Fairfield, Hartford End, Felsted

Proposed erection of 1 no. dwelling with new vehicular access.

Permission Granted 21 December 2017.

[UTT/17/2957/HHF](#)

Four Winds, Main Road, Willows Green

Proposed new level access, clear opening to front door and level access parking to front. New rear access platform and ramp.

Permission Granted 29 December 2017.

[UTT/17/3085/HHF](#)

16 Evelyn Road, Willows Green

Proposed front and side extensions. Re-roofing including provision of dormer windows.

Alterations including replacement roof to conservatory, with associated works.

Permission Granted 22 December 2017.

[UTT/17/3441/HHF](#)

15 Ravens Crescent, Felsted

First floor front and side extensions.

Permission Granted 4 January 2018.

[UTT/17/3487/CLP](#)

2 Willows Green Cottages, Main Road, Willows Green

The creation of living accommodation at second floor level, existing roof space bedroom to be improved with provision of a rear dormer window and other works include provision of glazing and openings to side elevation that shall be frosted glazed.

Certificate of Lawfulness approved 10 January 2017.

5. 'West of Braintree' — Braintree DC plan and HMI Inquiry

Cllr Bennett confirmed that he was preparing a response to the Braintree LDP consultation, and would attend the North Essex Garden Communities Inquiry in Colchester on Thursday 25 January.

6. Next Meeting

Next meeting: Tuesday 20 February at 7:30 pm, URC Committee Room.

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Committee Chairman
20 February 2018.